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The Al Siraat College PFC is made up of Parents, Teachers and any other persons who accept the aims of the Association.

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## KE' G\AL

To extend familiarity and support well-being and benefit of all members of the Al Siraat College Community.

### C

Develop a calendar of events.

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### F k

Establishing positive relationships with new parents to the College.

Supporting existing relationships with current parents.

Encouraging parent participation in all activities at the College.

Organising social functions.

### F

Organise fundraising activities endorsed by the Principal

## C

Facilitate the dissemination of information through formal and informal means in a positive and objective manner.

Formal examples include: Meeting Minutes / news articles • Informal examples include: telephone and chance conversations / emails and social gatherings.

## M k

Ensure a broad representation of parents from all classes wherever possible.

Support the experiences of all students across year levels.

## M

President

Vice President

Secretary

Treasurer

Head of Fundraising

Head of Special Events

Head of Social Connections

Head of Volunteers

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To conduct meetings of the PFC.

To liaise directly with the Principal or designate regarding all matters in relation to the PFC.

To manage the Agenda for PFC meetings in consultation with the Principal or designate.

To chair all committee meetings.

To support and lead all committee members.

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## H o E

Work with the President on all Major Events

Create a calendar of Special Events.

Coordinate all aspects of the event.

Support school delegates in their needs in school events.

Liaise with the Head of Volunteering for all volunteer needs.

Liaise with the Treasurer.

## H o C

Work with the President on all Social Connection Events

Create a calendar of Social Connection Events.

Create inclusive social gathering, classes, or activities to promote community cohesion.

Coordinate all aspects of the event.

Liaise with the Head of Volunteering for all volunteer needs.

Liaise with the Treasurer.

## H †

Work with the President on all Volunteering needs

Support school delegate on volunteering needs

Send weekly volunteering requirements to parent volunteers.

Create weekly volunteering ~~head~~ e

Work with the Head of Operations and Compliance to ensure all volunteers have completed the Child Safety Training

Record and maintain all Child Safety Training completed

Work with all members of the committee on their volunteering requirement.

